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FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**

## **Camp Counselor Job Specifications**

### Camp Information

Soundview Family YMCA – Camp Nonoma

Day Camp

628 East Main St

Branford, CT 06405

### Job Description

Under the direction of the Camp Director, the Day Camp Senior Counselor will supervise and effectively lead campers in a variety of activities. Day Camp Senior Counselors will provide a safe and nurturing environment for campers; will be actively involved in all camp activities and will maintain a positive attitude at all times.

### Qualifications

#### **SKILLS AND COMPETENCIES:**

1. At least 18 years old or entering senior year of high school in the fall
2. At least one year of successful experience working with youth and/or teens, preferably in licensed day camp or child care setting.
3. Desire and ability to work with children
4. Demonstrated ability to create, schedule, organize and implement daily and special Day Camp programs
5. Physical, visual and auditory ability to identify and respond to environmental and other hazards related to assigned activities. Must be able to run, walk or stand and fully participate in camp activities for up to 8 hours.
6. Physical ability to respond appropriately to emergencies and situations requiring first aid, and to continually supervise campers. Certification in CPR, AED, O2, and First Aid is preferred.
7. Demonstrated ability to communicate, supervise and work with assigned ages and skill levels and provide necessary instructions to enforce safety regulations.
8. Willingness to accept supervision and guidance
9. Good role model, integrity, and adaptability

#### **PRINCIPLE ACTIVITIES:**

1. Model and teach the YMCA values and camp philosophies with campers, colleagues, parents, visitors and any other constituents.
2. Connect quickly with campers. Develop and maintain personal relationship with campers that inspire trust and confidence. Assist each camper with meeting personal goals and those established by the camp for camper development.
3. Plan, organize and lead small and large group activities. This may include evening, overnight and/or weekend events. Ensure that curriculum is followed but also allow for spontaneity, creativity and flexibility.



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4. Act as a team member as evidenced by active participation in all training events and staff meetings, cooperating with and seeking out all camp staff members.
5. Actively participate in all camper activities.
6. Positively and proactively communicate with and respond to supervisor, staff, campers and parents.
7. Supervise Junior Counselor and LIT's as assigned. Ensure that counselors have opportunities to plan and lead small and large group activities. Provide coaching to staff to prepare them for increased responsibilities.
8. Execute established procedures for supervising campers and activities including but not limited to transportation, group time, lunch and all swim times.
9. Execute day-to-day responsibilities to create a safe, secure and enjoyable environment. Enforce all safety regulations including keeping campers and program areas clean and safe.
10. Anticipate and minimize potential problems with campers or the environment and respond effectively and in accordance with camp guidelines, to problems that occur
11. Respond quickly and effectively to accidents and incidents. Accurately prepare and submit Accident and Incident Reports in a timely manner.
12. Instruct campers in emergency procedures including fire, severe weather, lost camper and tag calls.
13. Provide opportunities for individuals and the group to achieve goals and success and making sure to meet camp goals as well as discussing group concerns or problems.
14. Execute established procedures for supervising camper health including visits to nurse and assisting as a lookout at aquatic areas.
15. Perform other duties as assigned.

**OTHER ESSENTIAL DUTIES :**

1. To the extent that campers develop in caring, honesty, respect, and responsibility in a safe and nurturing environment.
2. To the extent that camp meets or exceeds all targets for enrollment and net income.
3. To the extent that camp meets or exceeds quality and satisfaction targets as evidenced by camper and/or parent surveys.
4. To the extent that equipment and facilities are kept in good repair and condition.
5. To the extent that staff under his/her supervision achieve goals and/or report high satisfaction with the experience.