



**FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

New Haven YMCA Youth Center

After School Application And Membership Forms

2011/2012

**NEW HAVEN YMCA YOUTH CENTER
52 Howe Street, New Haven CT 06511
P 203 776 9622 W newhavenymca.org**

After School Child Care Parent/Guardian Agreement

My child _____ is registered in the New Haven YMCA Youth Center After School Program for the 2011-2012 school year at a monthly tuition of **\$215.00**. The annual membership fee is **\$45.00** for an individual and **\$75.00** for a family. This along with the program registration fee of **\$25.00** must be paid to secure your child's spot in the program.

I understand that child care fees are payable in advance of services. Monthly payments are due on the 15th of the month. If any portion of your childcare monthly payment is left unpaid, your account will be billed a \$20.00 late payment fee. Failure to pay childcare fees may result in the termination of your childcare services and membership.

I understand that I am responsible for tuition payments regardless of my child's absence from the program for any reason.

If I have an outstanding balance and do not make arrangements to make payments, I understand that the YMCA may take legal action to collect the amount due for services rendered, and I will be responsible for any legal fees incurred.

Should I wish to withdraw my child from the program, I agree to give **two weeks written notice prior to the last day to the Child Care office.** If notice is not received as stated above, full monthly payment will be expected.

I agree to arrange for my child to be picked up from the program if he/she becomes ill and to keep my child home until his/her physical condition is safe and appropriate for the program.

If for any reason my personal or emergency contact information should change, I must inform the New Haven YMCA After School Program *immediately* of the changes.

I understand that the New Haven YMCA Youth Center reserves the right to change tuition fees with 30 days written notice.

I agree to abide by these policies as long as my child is enrolled in the program.

Parent Signature: _____ **Date:** _____

**New Haven YMCA Youth Center
2011/2012 AFTER SCHOOL PROGRAM
STUDENT INFORMATION FORM**

Personal Information:

Child's Name: _____ Age: _____ D.O.B: _____

Please Circle: Male or Female

Please Circle: Returning Student? YES or NO

Child Lives With: _____

School: _____ Grade: _____ Bus#: _____

Address: _____ City/State: _____ Zip: _____

EMERGENCY CONTACT INFORMATION:

Mother/Guardian: _____ D.O.B _____

Home#: _____ Cell#: _____

Mother's Employer: _____ Work# _____

Father/Guardian: _____ D.O.B _____

Home#: _____ Cell#: _____

Father's Employer: _____ Work# _____

**INDIVIDUALS TO BE CONTACTED/ ALLOWED TO PICK UP IN CASE
OF EMERGENCY
(Parent/Legal Guardian Will Be Called First)**

Name: _____ Relation to Student: _____

Home# _____ Cell# _____ Work# _____

Name: _____ Relation to Student: _____

Home# _____ Cell# _____ Work# _____

Name: _____ Relation to Student: _____

Home# _____ Cell# _____ Work# _____

**New Haven YMCA Youth Center
2011/2012 AFTER SCHOOL PROGRAM
STUDENT INFORMATION FORM**

MEDICAL INFORMATION:

Please Circle: Does your child have any of the following:

ADD/ADHD ASTHMA DIABETES ALLERGIES PHYSICAL HANDICAPS

Please list all allergies, physical handicaps and medications:

Please Circle: Does your child carry an Epi-Pen? **YES or NO**
(If yes, one must be provided to After School along with Authorization of Medication form provided by the child's doctor.)

Please Circle: Does your child carry in Inhaler? **YES or NO**
(If yes, one must be provided to After School along with Authorization of Medication form provided by the child's doctor.)

INSURANCE INFORMATION:

Carrier Name/Plan Name: _____

Group# _____ **Individual#** _____

Doctor's Name: _____ **Phone#** _____

Hospital Preferred: _____

Permission to provide necessary treatment or emergency care:
I hereby give permission to the New Haven YMCA medical personal or the director to order x-rays, routine tests, treatment, to release any record necessary for insurance purposes, and to provide or arrange necessary related transportation for me or my child.
In the event I cannot be reached in an emergency, I hereby give permission to the physician selected by the YMCA to secure and administer treatment, including hospitalization, for the person named above. This completed form must be photocopied for trips out of the YMCA.

Print Name: _____

Signature of Parent/Guardian: _____ **Date:** _____

**New Haven YMCA Youth Center
2011/2012 AFTER SCHOOL PROGRAM**

Swimming Permission Slip

I, _____ the parent/guardian of _____ give permission for him/her to participate in the YMCA free swim program. I release and agree to hold harmless the YMCA, its officers, directorss, employees and staff from any claim or damages that may occur as a result of my child's participation in the YMCA Aquatics Program.

I have received and read the Pool Rules with my child and understand that they have to be abided by.

Signature of Parent/Guardian: _____ Date: _____

Field Trip / Walking Field Trips Permission Slip

(Please Note: Parents/Guardians will be notified prior to the field trips.)

I herby give permission for _____
(Child's Name)
to go on all field trips with the New Haven YMCA Youth Center.

Signature of Parent/Guardian: _____ Date: _____

Photographic Permission Slip

I herby give permission for _____ to be
(Child's Name)
photographed or videotaped at the New Haven YMCA Youth Center.

Signature of Parent/Guardian: _____ Date: _____

**New Haven YMCA Youth Center
2011/2012 AFTER SCHOOL PROGRAM**

Pool Area Facility Guidelines

General

- Pool area will be open only when a YMCA Lifeguard is on duty.
- Children 12 or under must be accompanied by an adult member or paid guest in the pool area.
- Children 3 or under must be accompanied by an adult in the water.
- All children MUST use the locker room to get changed.
- Children ages 5 and up must get changed in the appropriate gender locker room.
- All swimmers are required to shower before entering the pool.
- Health Codes prohibit: Urinating, spitting, nose blowing or wearing band-aids while in the pool and any person known or suspected to have a communicable disease is not permitted in the pool.
- State Codes dictate that the pool must close due to blood, vomit or fecal contamination.
- Food, drink and chewing gum are prohibited in the pool area.
- Diapers: Disposable diapers are not allowed in the pool. You may use a cloth diaper with rubber pants or specialty swim diapers.
- No street shoes are allowed on the pool deck.

Swimming

- Bathing suits must be worn in the water. No cutoffs, gym shorts, jean shorts or sports bras allowed.
- No t-shirts will be allowed in the deep end.
- No running, pushing, dunking, jumping or diving or other rough play.
- Climbing on the Lifeguard chair or window ledges is not allowed.
- Do not swim across lane lines and do not hang on ropes or lane lines.
- Inflatables are not permitted in the pool.
- Coast Guard approved lifejackets may be used in the shallow end only under the supervision of an adult.
- All non-swimmers MUST stay in the shallow end, even when wearing a bubble.
- To swim in the deep end, you MUST take and pass the lifeguard administered test.
- YMCA owned pool toys and equipment are for swimming lesson use only.

All participants are expected to act responsibly. Verbal and/or physical harassment of the staff and/or other persons is prohibited in our Member Code of Conduct. The lifeguard is fully authorized to maintain proper conduct for safety and enjoyment of all persons using the facility.

Any question or concerns regarding the facility guidelines for the pool should be addressed with the Aquatic Coordinator/Director or the facility Director.

**The New Haven YMCA Youth Center
2011/2012 AFTER SCHOOL PROGRAM**

Weather

If the New Haven Public Schools are closed due to weather conditions before the start of school, the New Haven YMCA After School Program will also be closed. If the New Haven Public Schools are closed early or during the school day, the YMCA will be open to receive children whom are enrolled in our programs. If weather conditions are severe, parents will be contacted to pick-up their children early from the After School Program. We ask parents to be aware of the weather conditions and the possibility of our program closing early due to weather. **Check News Channel 8 and MYTV9** for updates on school closings and weather.

Fire

If the fire alarm is sounded all children at the New Haven YMCA Youth Center After School Program will be assembled as quickly as possible and follow the emergency route out of the building.

The staff of the New Haven YMCA Youth Center will make sure all children have been evacuated. If for some reason, we are unable to re-enter the building, parents will be notified to pick-up your child immediately. In a severe case we may transport the children to Dwight Elementary School (203) 946-8631 until an authorized person can pick the child up. Parents will be notified as soon as possible.

I have read and understand the above conditions.

Parent/Guardian Signature

Date

New Haven YMCA After-School Discipline Policy

From time to time it may be necessary to discipline a child who continually exhibits a lack of respect or concern for the safety and well-being of their peers and/or staff. Discipline is taken care of in the form of REDIRECTION or POSITIVE GUIDANCE and is done while the child is still in the program, unless it is a serious matter. Behaviors considered inappropriate are, but not limited to:

- Fighting
- Inappropriate language
- Disrespect for others
- Refusing to follow basic safety rules
- Leaving the facility or program space without permission
- Stealing or defacing property

Discipline comes in the form of "time out" where the child is not allowed to participate in group activities for no longer than 10 minutes. At this time a staff member is assigned to the child to maintain supervision. This span of time allows the child to get control of their behavior and be able to participate again.

I have read, understand and have had the opportunity to discuss the Discipline Policy at the New Haven YMCA After-School Program.

Child's Name: _____

Parent's Signature: _____

Date: _____