



CENTRAL CONNECTICUT COAST YMCA
School Aged Child Care Registration & Release Form

Site Location _____ Child's School _____
Number of Days _____ Days of Wk M T W T F [] Before [] After Program Start _____ Program End _____
Child's First Name _____ Last _____ Gender _____
Address _____ City _____ State _____ Zip _____
Date of Birth _____ Age as of Sept 1, yrs. _____ mos. _____ Grade entering in Fall _____ Child resides with _____
Parent/Guardian #1 _____ Parent/Guardian #2 _____
Relationship to Child _____ Relationship to Child _____
Home Address _____ Home Address _____
City/State/Zip _____ City/State/Zip _____
Place of Employment _____ Place of Employment _____
Employment Address _____ Employment Address _____
City/State/Zip _____ City/State/Zip _____
Info will be sent via email
Email Address _____ Email Address _____
[] Home Phone # () _____ [] Home Phone # () _____
[] Cell Phone # () _____ [] Cell Phone # () _____
[] Work Phone # () _____ [] Work Phone # () _____

Does your child require special accommodations (social, behavioral, medicine)? No _____ Yes _____ Will you be providing an individualized care plan? Yes _____ No _____

Authorization for medical attention:
I give permission for the YMCA Certified First-Aid staff to treat my child, if needed. I authorize the child care staff to consent to emergency treatment (under advice of a Connecticut licensed physician) for my child when the need for such treatment is immediate and when efforts to contact me are unsuccessful. My child will be transported to the nearest emergency facility. I understand that any expenses incurred, through transportation and the treatment of my child, are my responsibility.

Name of Physician _____ Address/Phone _____
Insurance Company _____ Policy Number _____
Policy Holder _____ Relationship to Child _____
Signature of Parent/Guardian _____ Date _____

Guardian Authorization:
In order to ensure the well-being of all our participants and our ability to help you with picking up your child, please include every person that could assume the custody of your child for any unforeseen circumstances. The YMCA WILL require photo I.D. to release any child to an authorized pick up person listed on this form. I authorize the YMCA to release my child to the custody of the following people other than me:

Name: _____ Relationship: _____ Phone: _____ Phone: _____
Name: _____ Relationship: _____ Phone: _____ Phone: _____
Name: _____ Relationship: _____ Phone: _____ Phone: _____

The YMCA is required to permit either parent to pick up the child unless the YMCA is furnished with a court order to the contrary. Please list below any persons not authorized to pick-up this child and attach the original copy of the court order.

Name: _____ Relationship: _____

Parent/Guardian Permission:
I understand that the Central Connecticut Coast Young Men's Christian Association, Inc. (the "Parent Company") and all of its branches are a charitable organization that makes its programs and facilities available to persons only on the condition that they agree to assume full responsibility for injury and damage. Therefore in exchange for acceptance of the child in the YMCA programs, I release, on behalf of the child, myself and members of the child's family, the YMCA, the Parent Company, and officers, directors, employees and volunteers from all claims of damage or loss to the child's property and claims of personal injury or property damage caused to others by the child, including injury or damage to YMCA property or personnel.

I understand the financial requirements, registration, payment obligations and deadlines as outlined in the School Aged Child Care Handbook.

Signature of Parent/Guardian _____ Date _____



CENTRAL CONNECTICUT COAST YMCA School Aged Child Care Authorizations and Acknowledgements

Site Location _____ Child's School _____

Child's First Name _____ Last _____ Gender _____

Parent Guardian Authorizations and Acknowledgements

I understand there are risks associated with activities and programs in which my child is a participant. I hold the Y Branch, the Central Connecticut Coast YMCA, its employees, representatives, agents, and assigns from any and all claims whatsoever against said parties resulting from or caused by my child's participation. _____ Initials

I acknowledge that I have received a copy of the YMCA Child Care Parent Handbook which covers the following information: general policies, accounting policies, days program is closed and complaint procedure. I understand that if I have any questions in regards to the content of this handbook it is my responsibility to notify the YMCA at the earliest convenience. _____ Initials

I hereby give permission for my child to participate in all activities (including field trips) that are part of the program. _____ Initials

I hereby give my consent for my child to participate in activities that involve water while under the supervision of the YMCA staff or their representatives. _____ Initials

I hereby give my consent for my child to be transported by the YMCA staff or their representatives. I grant permission to have my child transported to one of the YMCA's other facilities in case of inclement weather. _____ Initials

I understand that neither the YMCA nor any of its paid or volunteer workers can be held responsible in the events of an accident. I understand that all precautions will be taken to ensure the safety and health of my child. _____ Initials

I also grant permission for photographs taken of my child while at school aged child care to be used for publicity and promotional purposes. _____ Initials

I acknowledge that the school district is not responsible for incidents/accidents that occur during after-school hours. _____ Initials

I understand that if I am receiving Care 4 Kids, my contract for child care and all associated fees is on file with the YMCA. If for any reason Care 4 Kids fails to pay, I, as a client of the YMCA, will be held responsible for the full child care tuition. By initialing, I agree with these terms. _____ Initials

I understand that the Site Location, the Y branch and the Central Connecticut Coast YMCA are not responsible for personal property lost, damaged, or stolen while members and/or program participants are using the facilities, on the premises, or involved in Y programs. _____ Initials

I understand that my monthly payment is due on the 20th of the month for the upcoming month and that a \$25 late fee will be charged if my payment is not received on time. I understand that there will also be a \$20 fee for any returned payments. Furthermore, I understand that if payment is not received by the 30th of the month, my child will not be allowed to attend the program until my balance is paid in full. _____ Initials

Getting to know your child

The YMCA believes that *every* child in our care is a unique individual with special needs. Help us to provide the best care for your child by providing us as much information as possible. We strongly encourage you to meet with the Director and visit the program prior to enrolling your child.

Please answer the following questions:

Please explain if there are certain situations that may cause your child difficulty. How can we best work with your child in these situations?

What limitations does your child have?

Are special provisions required to enable your child to participate in our program? (Including all food allergies).

Please list all medications and/or medical conditions affecting your child. (Must complete medication administration form, individual care plan and supply site with appropriate medication prior to starting the program).

Other comments:

Signature of Parent/Guardian _____

Date _____



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CENTRAL CONNECTICUT COAST YMCA School Aged Child Care Payment Authorizations

Site Location _____ Child's School _____

Child's First Name _____ Last _____ Gender _____

Child Care Agreement

I _____, hereby authorize the Central Connecticut Coast YMCA to charge the account listed on the 20th of each month in the amount of \$ _____ to act as payment for School Aged Child Care services. I understand that I must provide THIRTY DAYS notice, in writing, if I wish to discontinue this service. This agreement is for the current school year plan only and the last draft will occur on the 20th of May, 2016. **There will be a \$20.00 charge for any EFT or charge returned by the bank. Also a \$25.00 late payment fee will be added to the account if not paid before the first of the month. These fees will be automatically drafted from my School Aged Child Care account.**

I understand it is my responsibility to notify the YMCA of any change in address, bank account information (if utilizing bank draft for payment of child care) or credit card information/expiration date (if utilizing credit card for payment of child care).

Please print your name _____

Address _____

Email _____

Signature _____ Date _____

I authorize my bank to honor preauthorized Electronic Funds Transfers (or credit card charges) against my account for (child care service) payments as indicated below. When the bank honors the EFT (or credit card) by charging my account, such transfer shall constitute notice of payment due and my receipt for the payment. Should any preauthorized EFT (or credit card) not be honored by said bank when received by them, then it is understood that the payment is to be made by me in the amount of said payment plus service charge. It is further understood that if such payment is not honored by the bank (or credit card institution), then the YMCA, at its discretion, may resubmit the amount due for payment on a future date.

I choose to utilize the EFT option for monthly payment (direct debit from my Checking Savings account)

Bank Name _____ Name on Account _____

Routing/Transit Number _____ Account Number _____

Authorized Signature: _____ Date: _____

I choose to utilize the Credit Card Payment option for monthly payment (automatic direct charge to credit card)

Credit Card Type American Express MC Visa Card Holder Name _____

Credit Card needs to be scanned at the branch. Card Holder Address _____

Authorized Signature: _____ Date: _____

2015-2016

SCHOOL AGED CHILD CARE ONLY

Attach voided check here.



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CENTRAL CONNECTICUT COAST YMCA School Age Child Care Behavior Contract for Participants

I understand the Student Behavior Contract.

I will be honest about my actions and feelings. When I am frustrated or believe that I am being mistreated, I will talk with my counselors and I will not act out in an inappropriate way.

I will act in a caring and respectful manner to others. I will not talk back, use obscene or threatening language, or speak in an unkind manner about others. I will follow directions and listen attentively while participating in activities.

I will take responsibility for my own behavior, not blaming others for the choices I make. If I destroy something as a result of my inappropriate behavior or actions I will replace it.

I understand that my participation in the School-Age Child Care program may be limited or discontinued if I do not follow this contract.

Child's signature

Parent's signature

Date



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CENTRAL CONNECTICUT COAST YMCA School Age Child Care Behavior Contract

CHARACTER CODE FOR CHILDREN AND PARENTS

I will show respect by treating other children and adults the way I would want to be treated.

I will be honest, will always tell the truth, and will be a friend that others can trust.

I will demonstrate caring by helping others and treating them kindly.

I will take responsibility for my own behavior and accept the consequences for my actions.

CHILDREN'S RIGHTS

To be free from cruel teasing and insults.

Have a safe, calm, clean and orderly environment.

Make mistakes without being ridiculed by others.

Seek help from adults who are there to help.

Be treated with dignity and respect by everyone.

CHILDREN AND PARENTS RESPONSIBILITY

Expectations:

Avoid fights or verbal abuse of other children.

Be fair and accepting of others eager to join any activity.

Work and play safely.

Use appropriate, acceptable language.

Be kind, considerate, helpful, and respectful toward others.

Share equipment and materials fairly and use them properly.

Respect property, especially things that do not belong to me.

Cooperate with others and with adults who are here to help.

Speak out when witnessing unfairness or offensive language or behavior of other.

Be a good sport whether I win or lose.

Be truthful with everyone.

CONSEQUENCES

- Letter of discipline for talking back, destroying property, bullying children, disrupting the program, refusing obey. Parent will be required to sign these reports acknowledging that they have read the report. After three reports child and parent may be required to meet with the Program Director.
- Letter of Discipline and immediately suspended for a minimum of one day for hitting, kicking, biting, spitting, scratching, swearing, making degrading or racial remarks, or leaving the group. Parents may be required to meet with the Program Director before the child can return to the program.
- SACC services may also be terminated if the parent is physically or verbally abusive to a staff member. It is our desire that every child enjoys his/her experience in the program.
- I understand the Student Behavior Contract.
- I will be honest about my actions and feelings. When I am frustrated or believe that I am being mistreated, I will talk with my head teacher and I will not act out in an inappropriate way.
- I will act in a caring and respectful manner to others. I will not talk back, use obscene or threatening language, or speak in an unkind manner about others. I will follow directions and listen attentively while participating in activities.
- I will take responsibility for my own behavior, not blaming others for the choices I make. If I destroy something as a result of my inappropriate behavior or actions I will replace it.
- I understand that my participation in the School-Age Child Care program may be limited or discontinued if I do not follow this contract.



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CENTRAL CONNECTICUT COAST YMCA Parent Statement of Understanding

The following information is important for the safety of your child. Please read the information and sign below. Please keep and refer to your copy of the YMCA Child Care Parent Handbook which outlines our program policies and procedures. Your signature below indicates that you have received, read, and understand the Parent Handbook.

I understand that the YMCA staff and volunteers are not allowed to baby-sit or transport children at any time out side of the YMCA program. Immediate disciplinary action will be taken by the YMCA towards staff and volunteers if a violation is discovered.

I understand that I am not to leave my child at the program site unless a YMCA staff or volunteer is there to receive and supervise my child.

I understand that my child will not be allowed to leave the program with an unauthorized person. A court order is required to restrict a legal parent/guardian from pick-up. Any person authorized to pick up my child must either be listed with the YMCA or other arrangements must be made by calling the YMCA Child Care office to inform them of a change.

Do not release my child to any of the following individuals _____, if any of these individuals are biological parents, a court order is required to not release.

I understand that should a person arrive to pick-up my child who appears to be under the influence of drugs or alcohol, for the child's safety, staff may have no recourse but to contact the police. Please do not put staff in the position where they have to make this judgment call.

I understand that the YMCA is mandated, by state law, to report any suspected cases of child abuse or neglect to the appropriate authorities of investigation.

Managing a Child's Behavior

The Central Connecticut Coast YMCA staff are trained based on the following disciplinary policies, and are reviewed during staff development and upon new hire orientation. The goal of discipline is to help the child to develop inner control so that he/she may move toward appropriate social behavior.

1. In order to work effectively with children, we must first try to understand his or her motives for inappropriate behavior. Straight forward rules and clear guidelines have been established for a uniform set of appropriate behavior. Consistency is paramount in effective discipline and is stressed throughout our programs. Positive guidance and the use redirection as an initial technique to change negative behavior is used by staff in addition to providing a clear explanation of the inappropriate behavior displayed.

2. Staff will not be abusive, neglectful, or use corporal, humiliating or frightening punishment to discipline children in our programs. A child will not be hit, spanked or slapped by any staff. Nor will any child be handled roughly. Staff will not shove or shake any child nor pull their ears or hair at any time as form of discipline. No child shall be physically restrained unless it is necessary to protect the safety and health of the child or another child or adult.

3. If a child does not respond to redirection and continues to display inappropriate behavior the child may be removed from the activity for a "Time Out". The child remains within full view of the staff and may not be able to see the activity during this period. The limit on "time out" is five minutes and is determined by the amount of time the child takes to display appropriate behavior or on the severity of the inappropriate act. During the "time out" the staff will ask the child what they think they did to be put in "time out", why did they behave that way, and what will they do next time to avoid the situation happening again.

4. If redirection of the child and the time out and counseling is ineffective and serious behavioral problems continue to disrupt the class the parent may be called to pick-up their child early. The YMCA also reserves the right to remove or suspend a child without tuition reimbursement if the parents, Head Teacher, Director of School Age Child Care, Child Care Coordinator and/or Youth Director cannot mutually get the child to behave in an appropriate manner.

I have read and understand the statements above and YMCA Parent Policies and Procedure. (Policy has been discussed)

Parent Signature: _____ Date: _____

Child's Name: _____ Program: _____



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CENTRAL CONNECTICUT COAST YMCA School Age Child Care 2015-2016 Field Trip/Transportation Permission Form

I hereby give permission for my child, _____, to go on all field trips with the YMCA. I also give my permission for daily transportation to and from his/her school as indicated on my child's enrollment form as well as for emergency situations when the school needs to be evacuated for the safety of the children.

In the event of an emergency and I cannot be reached please call:

_____ at _____
(Emergency Contact) (Phone Number)

I prefer my child to be taken to _____ hospital and in the event that my child requires emergency medical attention the following physician should be notified.

Physician's Name and number

Signature of Parent/ Guardian

Date

School Age Child Care Recreational Swimming Permission Slip

I, _____, the parent/guardian of _____, give my permission for he or she to participate in the YMCA recreational swim program offered through Before or After School Care, Y Vacation Club, Y Fun Club, or Summer Day Camp. I release and agree to hold harmless the YMCA, its officers, directors, employees, or staff from any claim or damages that may occur as a result of my child's participation in the YMCA recreational swim program.

Signature of Parent/ Guardian

Date



State of Connecticut Department of Education Health Assessment Record



To Parent or Guardian:

In order to provide the best educational experience, school personnel must understand your child's health needs. This form requests information from you (Part I) which will also be helpful to the health care provider when he or she completes the medical evaluation (Part II).

State law requires complete primary immunizations and a health assessment by a legally qualified practitioner of medicine, an advanced practice registered nurse or registered nurse, a physician assistant or the school medical advisor prior to school entrance in Connecticut (C.G.S. Secs. 10-204a and 10-206). An immunization update and additional health assessments are required in the 6th or 7th grade and in the 9th or 10th grade. Specific grade level will be determined by the local board of education. This form may also be used for health assessments required every year for students participating on sports teams.

Please print

Student Name (Last, First, Middle)		Birth Date	<input type="checkbox"/> Male <input type="checkbox"/> Female
Address (Street, Town and ZIP code)			
Parent/Guardian Name (Last, First, Middle)		Home Phone	Cell Phone
School/Grade	Race/Ethnicity		<input type="checkbox"/> Black, not of Hispanic origin
Primary Care Provider	<input type="checkbox"/> American Indian/ Alaskan Native		<input type="checkbox"/> White, not of Hispanic origin
	<input type="checkbox"/> Hispanic/Latino		<input type="checkbox"/> Asian/Pacific Islander
			<input type="checkbox"/> Other
Health Insurance Company/Number* or Medicaid/Number*			
Does your child have health insurance?		Y N	If your child does not have health insurance, call 1-877-CT-HUSKY
Does your child have dental insurance?		Y N	

* If applicable

Part I — To be completed by parent/guardian.

Please answer these health history questions about your child before the physical examination.

Please circle **Y** if "yes" or **N** if "no." Explain all "yes" answers in the space provided below.

Any health concerns	Y N	Hospitalization or Emergency Room visit	Y N	Concussion	Y N
Allergies to food or bee stings	Y N	Any broken bones or dislocations	Y N	Fainting or blacking out	Y N
Allergies to medication	Y N	Any muscle or joint injuries	Y N	Chest pain	Y N
Any other allergies	Y N	Any neck or back injuries	Y N	Heart problems	Y N
Any daily medications	Y N	Problems running	Y N	High blood pressure	Y N
Any problems with vision	Y N	"Mono" (past 1 year)	Y N	Bleeding more than expected	Y N
Uses contacts or glasses	Y N	Has only 1 kidney or testicle	Y N	Problems breathing or coughing	Y N
Any problems hearing	Y N	Excessive weight gain/loss	Y N	Any smoking	Y N
Any problems with speech	Y N	Dental braces, caps, or bridges	Y N	Asthma treatment (past 3 years)	Y N
Family History				Seizure treatment (past 2 years)	Y N
Any relative ever have a sudden unexplained death (less than 50 years old)		Y N		Diabetes	Y N
Any immediate family members have high cholesterol		Y N		ADHD/ADD	Y N

Please explain all "yes" answers here. For illnesses/injuries/etc., include the year and/or your child's age at the time.

Is there anything you want to discuss with the school nurse? Y N If yes, explain:

Please list any **medications** your child will need to take **in** school:

*All medications taken in school require a separate **Medication Authorization Form** signed by a health care provider and parent/guardian.*

I give permission for release and exchange of information on this form between the school nurse and health care provider for confidential use in meeting my child's health and educational needs in school.

Signature of Parent/Guardian

Date

Part II — Medical Evaluation

Health Care Provider must complete and sign the medical evaluation and physical examination

Student Name _____ Birth Date _____ Date of Exam _____

I have reviewed the health history information provided in Part I of this form

Physical Exam

Note: *Mandated Screening/Test to be completed by provider under Connecticut State Law

*Height _____ in. / _____% *Weight _____ lbs. / _____% BMI _____ / _____% Pulse _____ *Blood Pressure _____ / _____

	Normal	Describe Abnormal	Ortho	Normal	Describe Abnormal
Neurologic			Neck		
HEENT			Shoulders		
*Gross Dental			Arms/Hands		
Lymphatic			Hips		
Heart			Knees		
Lungs			Feet/Ankles		
Abdomen			*Postural <input type="checkbox"/> No spinal abnormality <input type="checkbox"/> Spine abnormality: <input type="checkbox"/> Mild <input type="checkbox"/> Moderate <input type="checkbox"/> Marked <input type="checkbox"/> Referral made		
Genitalia/ hernia					
Skin					

Screenings

*Vision Screening			*Auditory Screening			Lead:	Date
Type:	<u>Right</u>	<u>Left</u>	Type:	<u>Right</u>	<u>Left</u>		
With glasses	20/	20/	<input type="checkbox"/> Pass	<input type="checkbox"/> Pass			
Without glasses	20/	20/	<input type="checkbox"/> Fail	<input type="checkbox"/> Fail	*HCT/HGB:		
<input type="checkbox"/> Referral made			<input type="checkbox"/> Referral made		Other:		

TB: High-risk group? No Yes PPD date read: _____ Results: _____ Treatment: _____

***IMMUNIZATIONS**

Up to Date or Catch-up Schedule: **MUST HAVE IMMUNIZATION RECORD ATTACHED**

***Chronic Disease Assessment:**

Asthma No Yes: Intermittent Mild Persistent Moderate Persistent Severe Persistent Exercise induced
If yes, please provide a copy of the Asthma Action Plan to School

Anaphylaxis No Yes: Food Insects Latex Unknown source

Allergies *If yes, please provide a copy of the Emergency Allergy Plan to School*

History of Anaphylaxis No Yes Epi Pen required No Yes

Diabetes No Yes: Type I Type II

Other Chronic Disease:

Seizures No Yes, type: _____

This student has a developmental, emotional, behavioral or psychiatric condition that may affect his or her educational experience.
Explain: _____

Daily Medications (*specify*): _____

This student may: participate fully in the school program
 participate in the school program with the following restriction/adaptation: _____

This student may: participate fully in athletic activities and competitive sports
 participate in athletic activities and competitive sports with the following restriction/adaptation: _____

Yes No Based on this comprehensive health history and physical examination, this student has maintained his/her level of wellness.
Is this the student's medical home? Yes No I would like to discuss information in this report with the school nurse.

Signature of health care provider MD / DO / APRN / PA	Date Signed	Printed/Stamped Provider Name and Phone Number
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Immunization Record

To the Health Care Provider: Please complete and initial below.

Vaccine (Month/Day/Year) Note: *Minimum requirements prior to school enrollment. At subsequent exams, note booster shots only.

	Dose 1	Dose 2	Dose 3	Dose 4	Dose 5	Dose 6
DTP/DTaP	*	*	*	*		
DT/Td						
Tdap						
IPV/OPV	*	*	*			
MMR						
Measles	*	*				
Mumps	*					
Rubella	*					
HIB	*				Students under age 5	
Hep A						
Hep B	*	*	*			
Varicella	*					
PCV					Pneumococcal conjugate vaccine	
Meningococcal						
HPV						
Flu						
Other						

Disease Hx _____
of above (Specify) (Date) (Confirmed by)

Exemption

Religious _____ **Medical: Permanent** _____ **Temporary** _____ **Date** _____
 Recertify Date _____ Recertify Date _____ Recertify Date _____

Immunization Requirements for Newly Enrolled Students at Connecticut Schools

KINDERGARTEN DTaP: At least 4 doses. The last dose must be given on or after 4th birthday
 Polio: At least 3 doses. The last dose must be given on or after 4th birthday
 MMR: 1 dose on or after the 1st birthday
Measles: Second dose of measles vaccine (or MMR), given at least 4 weeks after the first dose
 Hib: Children less than 5 yrs of age need 1 dose at 12 months or older Children 5 and older do not need proof of Hib vaccination
 Hep B: 3 doses
 Varicella: 1 dose on or after the 1st birthday or verification of disease

GRADES 1-6 DTaP/Td/Tdap: At least 4 doses. The last dose must be given on or after 4th birthday
 Students who start the series at age 7 or older only need a total of 3 doses
 Polio: At least 3 doses. The last dose must be given on or after 4th birthday
 MMR: 1 dose on or after the 1st birthday
Measles: Second dose of measles vaccine (or MMR), given at least 4 weeks after the first dose
 Hep B: 3 doses
 Varicella: 1 dose on or after the 1st birthday or verification of disease

GRADES 7-12 Td/Tdap: At least 3 doses. The last dose must be given on or after 4th birthday. Students who start the series at age 7 or older only need a total of 3 doses
 Polio: At least 3 doses. The last dose must be given on or after 4th birthday
 MMR: 1 dose on or after the 1st birthday
Measles: Second dose of measles vaccine (or MMR), given at least 4 weeks after the first dose
 Hep B: 3 doses
 Varicella: 1 dose on or after first birthday or verification of disease:
VARICELLA VACCINE: For students <13 years of age, 1 dose given on or after the 1st birthday. For students 13 years of age or older, 2 doses given at least 4 weeks apart
VERIFICATION OF DISEASE: Confirmation in writing by a MD, PA, or APRN that the child has a previous history of disease, based on family or medical history

_____ Initial/Signature of health care provider MD / DO / APRN / PA	_____ Date Signed	_____ Printed/Stamped Provider Name and Phone Number
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Authorization for the Administration of Medication by School, Child Care, and Youth Camp Personnel

In Connecticut schools, licensed Child Day Care Centers and Group Day Care Homes, licensed Family Day Care Homes, and licensed Youth Camps administering medications to children shall comply with all requirements regarding the Administration of Medications described in the State Statutes and Regulations. Parents/guardians requesting medication administration to their child shall provide the program with appropriate written authorization(s) and the medication before any medications are administered. Medications must be in the original container and labeled with child's name, name of medication, directions for medication's administration, and date of the prescription.

Authorized Prescriber's Order (Physician, Dentist, Optometrist, Physician Assistant, Advanced Practice Registered Nurse or Podiatrist):

Name of Child/Student _____ Date of Birth ___/___/___ Today's Date ___/___/___

Address of Child/Student _____ Town _____

Medication Name/Generic Name of Drug _____ Controlled Drug? YES NO

Condition for which drug is being administered: _____

Dosage _____ Method /Route _____ Time of Administration _____ Start Date ___/___/___ End Date ___/___/___

Specific Instructions for Medication Administration _____

Dosage _____ Method/Route _____

Time of Administration _____ If PRN, frequency _____

Medication shall be administered: Start Date: ___/___/___ End Date: ___/___/___

Relevant Side Effects of Medication _____ None Expected

Explain any allergies, reaction to/negative interaction with food or drugs _____

Plan of Management for Side Effects _____

Prescriber's Name/Title _____ Phone Number (____) _____

Prescriber's Address _____ Town _____

Prescriber's Signature _____ Date ___/___/___

School Nurse Signature (if applicable) _____

Parent/Guardian Authorization:

- I request that medication be administered to my child/student as described and directed above
- I hereby request that the above ordered medication be administered by school, child care and youth camp personnel and I give permission for the exchange of information between the prescriber and the school nurse, child care nurse or camp nurse necessary to ensure the safe administration of this medication. I understand that I must supply the school with no more than a three (3) month supply of medication (school only.)
- I have administered at least one dose of the medication to my child/student without adverse effects. (For child care only)

Parent/Guardian Signature _____ Relationship _____ Date ___/___/___

Parent /Guardian's Address _____ Town _____ State _____

Home Phone # (____) _____ - _____ Work Phone # (____) _____ - _____ Cell Phone # (____) _____ - _____

SELF ADMINISTRATION OF MEDICATION AUTHORIZATION/APPROVAL

Self-administration of medication may be authorized by the prescriber and parent/guardian and must be approved by the school nurse (if applicable) in accordance with board policy. In a school, inhalers for asthma and cartridge injectors for medically-diagnosed allergies, students may self-administer medication with only the written authorization of an authorized prescriber and written authorization from a student's parent or guardian or eligible student.

Prescriber's authorization for self-administration: YES NO _____
Signature Date

Parent/Guardian authorization for self-administration: YES NO _____
Signature Date

School nurse, if applicable, approval for self-administration: YES NO _____
Signature Date

Today's Date _____ Printed Name of Individual Receiving Written Authorization and Medication _____

Title/Position _____ Signature (in ink) _____

Medication Administration Record (MAR)

Name of Child/Student _____ Date of Birth ____/____/____

Pharmacy Name _____ Prescription Number _____

Medication Order _____

Date	Time	Dosage	Remarks	Was This Medication Self Administered?	Signature of Person Observing or Administering Medication
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
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				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

*Medication authorization form must be used as either a two-sided document or attached first and second page.

- | | |
|--|--|
| <input type="checkbox"/> Authorization form is complete | <input type="checkbox"/> Medication is appropriately labeled |
| <input type="checkbox"/> Medication is in original container | <input type="checkbox"/> Date on label is current |

Person Accepting Medication (print name) _____ Date ____/____/____



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Open Door Application

CONFIDENTIAL SCHOLARSHIP ASSISTANCE APPLICATION

The Central Connecticut Coast YMCA offers financial assistance to those in need. We believe that no one should be turned away because of their inability to pay. Our **Open Door** Program makes this possible because caring people and businesses in our communities fund this program through our Annual Strong Kids Campaign. **Open Door** subsidizes program services on a sliding scale that is based on family size and household income.

Open Door is easy and confidential – come by any of our branches and apply for the program of your choice.

Instructions:

- 1. Please circle all programs for which you would like financial assistance.**
- 2. Complete both sides of this form, including name and contact details, household members, and itemized income information. Please include any registration materials for the program(s) for which you are requesting financial assistance.**
- 3. *Child Care and Summer Camp applicants must also complete the Department of Social Services Care-4-Kids application in order for this application to be processed or reviewed.***
- 4. You must include a copy of the most recent Internal Revenue Service tax statement (tax return) and the last three pay stubs of all working adults in order for this application to be processed.** You must also include your SSI Allocation statement, DSS budget worksheet and any unemployment documents (if applicable). You may choose to include any other documentation that supports your current income. (This information will be held confidential).

If you need assistance completing this application please contact our front desk.

Program: (Circle all that apply) Child Care Camp Aquatics Youth/Teen Other: _____

Have you previously applied for financial assistance at the YMCA? Yes No

If yes, which YMCA? _____ Today's Date _____

Name _____ Date of Birth _____

Address _____

City _____ State _____ Zip Code _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Place of Current Employment _____

Length of Employment _____

Household Members (List all)

Last Name

First Name

Date of Birth

Open Door Application (page 2)

Household Income	Monthly
Wages, Salaries & Tips <small>(all sources in household)</small>	\$
Unemployment Compensation	\$
Social Security Compensation	\$
Disability Compensation	\$
Child Support	\$
Alimony	\$
Aid to Dependent Children	\$
Food Stamps	\$
Housing Assistance	\$
Utility Assistance	\$
401K/Retirement	\$
	\$

If necessary, include documentation of any special expenses, extenuating circumstances, or crisis expense situations of which we should be aware.

Total amount you feel you can pay per month for program fees. \$ _____

An amount must be entered or the application will not be processed.

REMEMBER: You must include a copy of the most recent Internal Revenue Service tax statement (tax return) and the last three pay stubs of all working adults in order for this application to be processed. You must also include your SSI Allocation statement, DSS budget worksheet and any unemployment documents (if applicable). You may choose to include your W-2's, and/or any other documentation that supports your current income. (This information will be held confidential). ***Child Care and Summer Camp applicants must also complete the Department of Social Services Care-4-Kids application and return it with this application in order for this application to be processed or reviewed.***

I certify that the above information is true and complete to the best of my knowledge. If requested, I will provide further substantiation of all facts included above. I understand that applications take at least two weeks to process, after which a YMCA representative will contact me. I acknowledge that an incomplete application will not be processed.

Applicant's Name (print) _____ **Signature** _____

Office Use Only	Date Received: _____
Program: _____	Date(s) of Program: _____
Financial Assistance Awarded (%): _____	

Branch Signature: _____

Date Approved: _____

02/01/13